

## Letter to Guidance Counselor/High School Educator

**To:** Interested Guidance Counselor/High School Educator  
**From:** Michelle Green  
[shpe.outreach.rpi@gmail.com](mailto:shpe.outreach.rpi@gmail.com)  
*SHPE Outreach Director*  
**Date:** January 4, 2017  
**Subject:** SHPE – Rensselaer Outreach (March 24<sup>th</sup> – 26<sup>th</sup>)

The Society of Hispanic Professional Engineers (SHPE) at Rensselaer Polytechnic Institute admires your efforts to change and enrich the lives of high school students. Our Outreach Weekend is an excellent event that will complement your efforts and aid students in exploring the vast opportunities available to them at this crucial stage of their lives.

We ask you to aid us in reaching out to target students and encouraging them to apply to participate in a free weekend-long college visit with complimentary food, housing, and transportation, all while engaging their interests in science, technology, engineering and mathematics. We strive to develop high school students into tomorrow's innovators and leaders, and expanding the pipeline of underrepresented students in STEM field lies at the heart of our mission statement.

This package outlines goals and activities featured during our Outreach Weekend, a tentative schedule, event details including transportation and housing, a permission slip, code of conduct, health proxy form, media release form, and a student application. We would greatly appreciate your help with sharing the [online application](#) with students you believe stand to benefit from our program. Please note that the deadline for all applications is Friday February 10<sup>th</sup>, 2017.

SHPE Outreach Weekend will run from March 24<sup>th</sup> – 26<sup>th</sup>, 2017, and we understand this requires students to be absent for one academic school day. We request that you consider excusing accepted students for the half or full day on March 24<sup>th</sup>, 2017 to permit their participation in the program.

With your help we hope to reach out to your students and provide them with valuable insight into the college application process, college life, and how to advance their education and careers. If you have any questions, comments, or concerns we encourage you to contact us via email or phone.

Sincerely,

**Michelle Green**

SHPE Outreach Director

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## Letter to High School Students

**To:** Interested High School Student  
**From:** Michelle Green  
[shpe.outreach.rpi@gmail.com](mailto:shpe.outreach.rpi@gmail.com)  
*SHPE Outreach Director*  
**Date:** January 4, 2017  
**Subject:** SHPE – Rensselaer Outreach (March 24<sup>th</sup> – 26<sup>th</sup>)

On behalf of the Rensselaer Chapter of the Society of Hispanic Professional Engineers (SHPE), we would like to invite you to apply to attend our annual Outreach Weekend. SHPE Outreach is a weekend program geared towards exposing you to college life.

Upon arrival you will be matched with a Rensselaer student host. During your stay, you will be given the opportunity to explore our campus and meet other students who share similar interests and are also college bound. You will attend workshops held by top professors at Rensselaer and information sessions hosted by our very own Admission team, participate in our Olympic and Extreme Engineering Challenges, and partake in other teambuilding and leadership activities that will aid in giving you a genuine college experience! This weekend is also an opportunity to network with Rensselaer's staff and socialize with fellow high school and college students.

We are looking for students with a passion for learning, a desire to succeed, and the interest to advance their education and careers in the fields of science, technology, mathematics, and engineering (STEM). You are the next generation of innovators, and you have the power to make an impact on the world! The wonder of the SHPE Outreach program is that you will be given the opportunity to see what STEM is outside of your normal classroom setting, all the while making friends with college students who started out in the same shoes that you are in today!

Rensselaer Polytechnic Institute (RPI) is one of the top 40 schools of higher education in the nation. Rensselaer Polytechnic Institute is ranked in the top 5 for "most to do on campus", according to the Princeton Review.

Best of all, Outreach Weekend is absolutely complimentary! Transportation is provided to students coming from New York City or Amsterdam High School. SHPE Outreach will take place from March 24th – 26th, 2017. We hope that you take advantage of this great opportunity to explore college life.

Sincerely,

**Michelle Green**

SHPE Outreach Director

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